

CAPITOL FLAG REQUEST

STEP 1: CONTACT INFORMATION:

Person Making Request: **Name:** _____
 Address: _____

 Telephone: _____

STEP 2: SELECT FLAG TYPE:

Quantity	Size	Price	Shipping*
_____	3x5 Nylon	\$9.00	3.95
_____	3x5 Cotton	\$9.25	3.95
_____	4x6 Nylon	\$13.50	3.95
_____	5x8 Nylon	\$18.00	3.95
_____	5x8 Cotton	\$20.00	5.15

** Shipping price per flag. Please call for shipping prices for multiple flags.*

IS FLAG TO BE FLOWN OVER U.S. CAPITOL? _____ Yes _____ No
If "Yes," proceed to Step 3. If "No," proceed to Step 4. **Flag flying fee is \$4.05 per flag.**

STEP 3: FLAG FLYING INFORMATION:

For Whom is Flag to Be Flown: _____

Occasion / Message: _____

Special Flying Date: _____ *(If applicable)*

Return Date: _____ *(If applicable)*

Address where flag is to be mailed: _____
(If different from above)

STEP 4: COST:

Flag cost: _____ Flag flying fee: _____ Shipping: _____ **TOTAL** _____

Make check payable to Leonard Boswell Office Supply Account

For Office Use Only:

Received Request: _____	Received Check: _____	Deposited check: _____
To Flag Office: _____	From Flag Office: _____	Mailed flag(s): _____